

Chino Unified School District

**CAPITAL FACILITIES
CORPORATION**

December 17, 2020

CAPITAL FACILITIES CORPORATION
ORGANIZATIONAL MEETING
5130 Riverside Drive, Chino, CA 91710
Immediately Following the Organizational Meeting of the
Chino Valley Unified School District Board of Education
December 17, 2020

AGENDA

- The public is invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are requested to complete and submit to the Administrative Secretary, Board of Education, a "Request to Speak" form available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents that have been distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

I. OPENING BUSINESS

I.A. CALL TO ORDER

1. Roll Call

I.B. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

In accordance with Board Policy 9323 Bylaws of the Board – Meeting Conduct, please: a) limit remarks to three minutes (total for all remarks); b) if a topic has been covered, limit remarks to new points; and c) please contact the Superintendent's Office for procedures regarding complaints against employees, or see the Administrative Secretary, Board of Education, for the form.

II. ACTION

II.A.1. Appointment of Chairperson and Secretary to Serve on the Board of Trustees of the Capital Facilities Corporation

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Recommend the Board of Trustees appoint _____ to serve as chairperson, and _____ to serve as secretary on the Board of Trustees of the Capital Facilities Corporation for a three-year term expiring December 2023.

III. CONSENT

III.A.1. Minutes of the December 12, 2019, Capital Facilities Corporation Organizational Meeting

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Recommend the Board of Trustees approve the minutes of the December 12, 2019, Capital Facilities Corporation organizational meeting.

IV. ADJOURNMENT

Date posted: December 11, 2020

Prepared by: Patricia Kaylor, Administrative Secretary, Board of Education
December 17, 2020

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The proceedings of this meeting are being recorded.

**CHINO UNIFIED SCHOOL DISTRICT
CAPITAL FACILITIES CORPORATION**

DATE: December 17, 2020

TO: Members, Board of Trustees

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: APPOINTMENT OF CHAIRPERSON AND SECRETARY TO SERVE ON THE BOARD OF TRUSTEES OF THE CAPITAL FACILITIES CORPORATION

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BACKGROUND

According to the bylaws of the Capital Facilities Corporation, the Board of Trustees selects officers consisting of a chairperson, a secretary, and a treasurer. The officers shall be elected by a majority of the trustees present and voting. The offices of secretary and treasurer may be held by the same person provided that the chairman is not that person. Each officer shall hold office for three years or until his or her successor has been elected or appointed. Current officers are: Andrew Cruz, chairperson; and Christina Gagnier, secretary, and treasurer.

The term for Andrew Cruz as chairperson and Christina Gagnier as secretary expires in 2020 and a new chairperson and secretary must be selected by the Board of Trustees.

RECOMMENDATION

It is recommended the Board of Trustees appoint _____ to serve as chairperson, and _____ to serve as secretary on the Board of Trustees of the Capital Facilities Corporation for a three-year term expiring December 2023.

FISCAL IMPACT

None.

NE:GJS:pw

CAPITAL FACILITIES CORPORATION
ORGANIZATIONAL MEETING
December 12, 2019

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER

1. Roll Call

Secretary Gagnier called to order the organizational meeting of the Capital Facilities Corporation at 7:36 p.m. with Blair, Gagnier, and Schaffer present. Cruz and Na were absent.

I.B. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

None.

II. ACTION

II.A.1. Appointment of Treasurer to Serve on the Board of Trustees of the Capital Facilities Corporation

Irene Hernandez-Blair nominated Christina Gagnier. There were no other nominations, and Christina Gagnier was appointed to serve as treasurer on the Board of Trustees of the Capital Facilities Corporation for a three-year term expiring December 2022.

III. CONSENT

III.A.1. Minutes of the December 13, 2018, Capital Facilities Corporation Organizational Meeting

Moved (Blair) seconded (Schaffer) motion carried (3-0, Cruz and Na absent) to approve the minutes of the December 13, 2018, Capital Facilities Corporation organizational meeting.

IV. ADJOURNMENT

Secretary Gagnier adjourned the Capital Facilities Corporation meeting at 7:38 p.m.

Andrew Cruz, Chairperson, Capital Facilities Corporation